



Education Agent Application Form

1 | Company Details

Business Legal Name:

Business Trading Name:

ABN:

Migration Agent Authority Number (MARN)/PIER Number:

Website:

Years Established:

Number of staffs:

☐ Onshore agency

Office Address:

Suburb:

State:

Postcode:

☐ Offshore agency:

Office Address:

State:

Postcode:

Country:

Do you have additional offices/branches?

☐ Yes (If yes, please provide details below)

☐ No

1

Place/s of registration:

Business address and contact:

2

Place/s of registration:

Business address and contact:

2 | Agent Main Contact Person Details

Give Name:

Surname:

Position:

Mobile:

Email:

3 | List Australian education institutions and courses you are currently representing.

Courses	Institutions



4 | Marketing and Promotional Activities

☐ China	☐ Hong Kong	☐ Taiwan	☐ Thailand
☐ South Korea	☐ Indonesia	☐ Laos	☐ South America
☐ Europe	☐ Others, please specify _____		
How many students do you expect to send to Harbourside Institute of Australia each year? _____			

How do you propose to promote Harbourside Institute of Australia?

☐ Brochures ☐ Your Agent website ☐ Internet ☐ Student seminars ☐ Exhibitions ☐ Others

Do you charge students any fees for your services?

☐ Yes (If YES, please provide details of the services and relevant fee for each) ☐ No

Please indicate the services that you can provide to students and Harbourside Institute of Australia:

☐ Interpreting	☐ Arrangement of accommodation
☐ English Placement Test	☐ OSHC
☐ Assistance with student application form	☐ Ongoing support services
☐ Assistance with visa application	☐ Other (please specify): _____

Please list out the reasons why you believe students choose your services:

5 | Please provide details of at least 2 Australian educational institutes that we can contact for a reference.

1. Referee Name	2. Referee Name
Institution	Institution
Contact No.	Contact No.
Email	Email

Name of Director:

Signature of Director:

Date:

Please complete this form and email it to marketing@harbourside.nsw.edu.au with the supporting documents:
Company registration certificates, MARA or PIER Certificate, company profile (if applicable).